

UPLOADING DOCUMENTS

The screenshot displays a patient portal interface for 'TESTPATIENT, WMC'. The left sidebar contains navigation options: Patient Account, Patient Appointments, Documents, Health Maintenance, Review Medical Record (highlighted), Patient Summary, Allergies, Immunizations, Medical History, Medications, Orders, Problem List, Social History, Message a Provider, and Contact Us. The main content area shows the 'Patient Summary for: TESTPATIENT, WMC' with fields for Start Date and End Date, a Download button, and an 'Amend My Record' button circled in red. Below this is a patient information section for 'WMC TESTPATIENT' with details: Date of birth: January 1, 1983; Sex: Female; Language: English; Race: no information. An 'Amend My Record' dialog box is open, featuring a title bar with a close button, a section for '* Amendment Type' with 'Document' and 'URL' buttons, a section for '* File' with an 'Upload document' input field, 'Browse', and 'Delete' buttons, and a section for '* Name' with an empty input field. At the bottom of the dialog are 'Save' and 'Close' buttons. Below the dialog, a list of document types is visible: PAYERS, TREATMENT PLAN, and SOCIAL HISTORY.

1. Log into your portal
2. Click Review Medical Record >>Patient Summary
3. Click Amend My Record
4. Choose the file you want to upload, name it and click Save